Exchange Programme

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| **ACADEMIC YEAR**       |

**1. Student's Personal Data**

(to be completed by the student applying)

|  |  |  |  |
| --- | --- | --- | --- |
| Family name |  | First name |  |
| Nationality |  | Gender:  | [ ]  female | [ ]  male |
| Date and place of birth |  |  |  |  |
| Current address |  | Permanent address (if different) |  |
| Country |  | Country |  |
| Tel. |  | Tel. |  |
| Fax |  | Fax |  |
| Email |  | Email |  |

|  |
| --- |
| Briefly state the reasons why you wish to study in Germany? |
|  |

**2. Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Contact person |  |
| Full address |  |
| country |  |
| Tel. | Fax | Email |

**3. Language Competence**

|  |  |
| --- | --- |
| Your native language |  |
| **Language competence** | I am currently studying this language | I have sufficient knowledge to follow lectures | I would have sufficient knowledge to follow lectures ifI had some extra preparation |
| **German** | [ ]  yes | [ ]  no | [ ]  yes | [ ]  no | [ ]  yes | [ ]  no |
| **English** | [ ]  yes | [ ]  no | [ ]  yes | [ ]  no | [ ]  yes | [ ]  no |

***Please notice: All lectures are held in German language only!***

**4. Previous and current study**

|  |  |
| --- | --- |
| Diploma/degree for which you are currently studying: |  |
| Number of higher education study years prior to departure abroad: |  |
| Have you already studied abroad? | [ ]  yes | [ ]  no |
| If yes, when and at which institution? |
| The attached *Transcript of records* includes full details of previous and current higher education study. Details not known at the time of application will be provided at a later stage. |

**5. Duration of stay at Hochschule für den öffentlichen Dienst in Bayern**

|  |  |  |  |
| --- | --- | --- | --- |
| From: |       | To:  |       |

|  |  |  |
| --- | --- | --- |
| Date an place |  | Signature of applicant |